



**By-Laws**  
OF THE  
**CHAPTER OF**  
**ST. THOMAS**  
**No. 7940**

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By-Laws  
OF THE  
Chapter of  
St. Thomas  
1910, 1940

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1.—The Chapter shall meet at the Talbot Hotel, Stourbridge, and shall hold regular convocations on the third Monday in January, March, September, and second Monday in December, at such hours as the Principals shall direct.

2.—The three Principals, two Scribes, Treasurer, Principal Sojourner and two Assistant Sojourners shall be elected by ballot at the regular convocation in March. A Director of Ceremonies, an Assistant Director of Ceremonies, an Organist, an Assistant Scribe E., and Stewards may also be elected. The Installation of Principals Elect and investiture of Officers shall take place at the regular convocation in September.

(NOTE—A Chapter may, by *annual* resolution under Rule 48, Royal Arch Regulations, give authority to the Principals Elect to appoint the rest of the Officers, with the exception of the Treasurer and (subject to paragraph 5 of Rule 48) the Janitor. Such authority cannot be given by By-law).

3.—Subject to the provisions of Rule 48, Royal Arch Regulations, paragraph 5, the Janitor shall be elected by show of hands at the regular convocation in March.

4.—The Chapter Committee shall consist of the Principals, Past Principals of, and in, the Chapter, the Founders, two Scribes, Treasurer, Principal Sojourner and two Companions to be appointed by the Chapter at the regular convocation in March each year. Five shall form a quorum. This Committee shall deal with any matter specially referred to it by the Chapter.

5.—The Audit Committee shall consist of two members of the Chapter who shall be elected annually by the Chapter at the regular convocation in December. The accounts shall be made up to 31st December in each year and shall be presented to the Chapter, duly audited, at the regular convocation in March. A copy of the accounts and of the Audit Committee's certificate that all balances have been checked and that the accounts have been audited shall be sent to all members with the summons convening the convocation.

Amendments to By-Law No. 6.  
(Confirmed 15-9-69)

Line 1:

a) Exaltation Fee £6 6 0 to read £7 0

fe Line 2:

st) Joining Fee £4 4 0 to read £5 0

b) Line 3:

J) Rejoining Fee £1 1 0 to read £2 10 0

h) Line 5:

n) Subscription £4 4 0 to read £5 0 0

d) and after Line 11, the addition of clause:  
sl) "Any Member who for reasons acceptable  
r) to the Chapter, is unable regularly to attend  
Convocations, may on written application to  
f) the Scribe 'E', and by resolution of the Chap-  
f) ter, be considered a non-dining Member, and  
a) shall pay a Subscription of £2 10 0  
f) Annually in advance on the 1st of January,  
c) and the usual Visitors Fee when Dining".

Approved:

E. H. Griffiths,

M. E. Grand Superintendent

25th September, 1969.

Approved by:

M. E. First Grand Principal, per

J. W. Stubbs, Grand Scribe 'E'

2nd October, 1969.

or orally in open Chapter, in accordance

with Rule 183, Book of Constitutions

*certificates mentioned in Rule 29 should be submitted to the  
First Principal, stating the circumstances  
in which he left the Chapter. Should he  
at any future time wish to rejoin, he shall  
be subject to the rules relating to joining  
members.*

9.—Payment of any sum exceeding £10, if for other than ordinary purposes, may be made only by resolution of the Chapter, of which notice has been given in the summons, except in a case of emergency, when such payment may be authorised by the First Principal and reported to the Chapter at the next regular convocation.

10.—All monies received on behalf of the Chapter shall be paid into the Chapter Bank Account, and all payments on behalf of the Chapter shall be made by cheques being signed by both the Treasurer and Scribe E. in office at the time.

11.—Except as otherwise required by Rule 141, Book of Constitutions (Craft), amendment of these By-laws or of any of them may be made only in the following manner:

- (a) Notice of motion in writing stating the precise amendment or amendments proposed shall be given in Open Chapter at a regular convocation.
- (b) The Motion shall be set out in the summons for the next regular convocation or for an Emergency convocation summoned for the purpose, and shall at such convocation be put to the Chapter.
- (c) A resolution for amendment, of which notice shall have been given as aforesaid, shall be carried if a majority of the members voting shall vote in favour of it, but it shall not be effective until approved by the Grand Superintendent, and by the First Grand Principal.

Adopted in Open Chapter 16th January, 1967.

Approved

F. H. GRIFFITHS

M.E. Grand Superintendent, 16/1/67

Approved by:

M.E. The First Grand Principal

J. W. STUBBS, Grand Scribe E.  
27/1/67.